

MEMORANDUM FOR 633 FSS/FSRN
45 Nealy Ave
Suite 124
Langley AFB, VA 23665

DATE XXXXXXXX

FROM: BOOSTER CLUB NAME

SUBJECT: Notice of Dissolution

1. This is notification that the 633 ABW/CC or the members has voted to dissolve (**Name of Organization**). All assets have been disposed of in accordance with AFI 34-223 *Private Organizations (PO) Program* and in accordance with our constitution and bylaws. Our organization is dissolved as of (MMDDYYYY).
2. If you have any questions, please contact (**name of individual**) at (**telephone number w area code**).

President, Private Organization

THIS IS A PRIVATE ORGANIZATION. IT IS NOT A PART OF THE DEPARTMENT OF DEFENSE OR ANY OF ITS COMPONENTS AND IT HAS NO GOVERNMENTAL STATUS.